

# Guildford West Public School

## Application For Non-Local Primary School Enrolment

Please read the information for parents on the back of this form.

### A: STUDENT INFORMATION

Family Name: \_\_\_\_\_ Date of Birth:    /    /  
Given Names: \_\_\_\_\_ Male  Female   
Address: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_  
Parent/Guardian Name: \_\_\_\_\_ Relationship to student: \_\_\_\_\_  
Present School: \_\_\_\_\_ Present Year (K-6) \_\_\_\_\_

### B. NON-LOCAL SCHOOL PLACEMENT REQUEST

School applied for: **Guildford West Public School** Year: \_\_\_\_\_  
Proposed date of enrolment: \_\_\_\_\_  
Reasons for Application: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(See back of form. Attach any further information that you feel may be relevant)  
I have also applied for enrolment at the following non-local school:  
\_\_\_\_\_  
Parent/Guardian signature \_\_\_\_\_ Date: \_\_\_\_\_

### SCHOOL USE ONLY

Date Rec'd: \_\_\_\_\_ Place available? \_\_\_\_\_ Parent advised on: \_\_\_\_\_  
Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **NON-LOCAL PRIMARY SCHOOL PLACEMENT**

### **INFORMATION FOR PARENTS**

#### **PLEASE READ CAREFULLY BEFORE COMPLETING THE FORM**

Parents may apply for the non-local enrolment of their child in up to two (2) schools of their choice in addition to their designated local school. A separate application form is required for each school.

Priority for enrolment will be given to students entering Kindergarten. Places may also be available in years 1-6.

Reasons for choosing non-local placements may include:

- siblings already enrolled at the school
- proximity and access to the school
- access to single-sex education
- medical reasons
- safety and supervision of the student before and after school
- availability of subjects or combinations of subjects
- compassionate circumstances
- structure and organisation of the school
- recent change in the local intake area boundaries.

The number of students a school may enrol is limited by the availability of classroom space. This means that some schools may not have room left for non-local enrolments after accommodating local children. To avoid disappointment, parents should check that there are places available in a school before applying.

Once a student enrolls in a non-local school, transfer to another non-local school will only be possible in exceptional circumstances. Transfer to the student's local school will be allowed if space is available.

**FORWARD THIS FORM TO THE PRINCIPAL OF THE NON-LOCAL PRIMARY SCHOOL AT WHICH YOU ARE SEEKING PLACEMENT.**